



Pakistan Medical & Dental Council

ISLAMABAD

CAREER OPPORTUNITIES

The Pakistan Medical & Dental Council (PM&DC) is an equal opportunity employer and invites applications from dedicated and qualified professionals to serve in this apex regulatory body in the following positions:-

1. ADVISER UNDERGRADUATE MEDICAL EDUCATION

ELIGIBILITY CRITERIA

1. MBBS/BDS with major post graduate qualification.
2. A teaching / regulatory body experience of 10 years.
3. Proven track record of academic excellence in the field of medical sciences must have at least six research papers published in PM&DC recognized Medical or Dental Journal.
4. Age can be relaxed by the competent authority.

SCOPE OF WORK

- 1) To engage with stakeholders in a cycle of continuous development of MBBS curriculum.
- 2) To facilitate inspections and evaluation of Undergraduate Medical Institutions and examinations.
- 3) To suggest measures to improve the processes and capacity of PMDC inspections.
- 4) To devise and implement scheme of Undergraduate faculty development.
- 5) To help in National Examination Board activities.
- 6) To keep officers, Executive Committee and Council informed of best practices in medical education and research internationally and provide assistance and advice to the officers, Executive Committee and Council in these matters..
- 7) Other tasks assigned by the Executive Committee/Council to whom he would report through the Registrar.
- 8) To suggest measures to rationalize admission process in medical colleges.
- 9) To be fully conversant with all relevant laws and all decisions of the Council and strictly abide by them in official work.

2. ADVISER UNDERGRADUATE DENTAL EDUCATION

ELIGIBILITY CRITERIA

1. BDS with major post graduate qualification.
2. A teaching / regulatory body experience of 10 years.
3. Proven track record of academic excellence in the field of medical sciences must have at least six research papers published in PM&DC recognized Medical or Dental Journal.
4. Age can be relaxed by the competent authority.

SCOPE OF WORK

- 1) To engage with stakeholders in a cycle of continuous development of BDS curriculum.
- 2) To facilitate inspections and evaluation of Undergraduate Medical Institutions and examinations.
- 3) To suggest measures to improve the processes and capacity of PM&DC inspections.
- 4) To devise and implement scheme of Undergraduate faculty development.
- 5) To keep officers, Executive Committee and Council informed of best practices in dental education and research internationally and provide assistance and advice to the officers, Executive Committee and Council in these matters.
- 6) To help in National Examination Board activities.
- 7) Other tasks assigned by the Executive Committee/Council to whom he would report through the Registrar.
- 8) To suggest measures to rationalize admission process in dental colleges.
- 9) To be fully conversant with all relevant laws and all decisions of the Council and strictly abide by them in official work.
- 10) This appointment shall be full time for period of one year but extendable by the Council on performance. The selection shall be on merit. Private practice shall be allowed after office

hours, however, it shall not be allowed to interfere with PM&DC official obligation

3. ADVISER POSTGRADUATE AND CONTINUING PROFESSIONAL DEVELOPMENT

ELIGIBILITY CRITERIA

1. MBBS/BDS with major post graduate qualification.
2. A teaching / regulatory body experience of 10 years.
3. Proven track record of academic excellence in the field of medical sciences must have at least six research papers published in PM&DC recognized Medical or Dental Journal.
4. Age can be relaxed by the competent authority.

SCOPE OF WORK

- 1) To facilitate the work of the postgraduate Education Committee including inspections of programs and facilities.
- 2) To keep officers, Executive Committee and Council informed of best practices in postgraduate education and research internationally and provide assistance and advice to the officers, Executive Committee and Council in these matters.
- 3) To prepare the third schedule of the Ordinance.
- 4) To devise and propose competency based training programs in specialties.
- 5) To devise and implement the scheme of quality feed back form programs.
- 6) To plan, design and implement a structured CPD scheme for Pakistan in collaboration with all the stakeholders under the guidance of Council.
- 7) To develop an accreditation credit system for CPD points and maintains a national database.
- 8) To develop a platform for professional organizations involved in CPD and provide them the opportunities to pool and optimize their resources for this purpose.
- 9) To ensure that the CPD system adequately covers the district level practitioners and bring their skills and knowledge at par with the requirements to deliver the basic services packages.
- 10) Other tasks assigned by the Executive Committee/Council to whom he would report through the Registrar.
- 11) To be fully conversant with all relevant laws and all decisions of the Council and strictly abide by them in official work.

Applicants are to read the following conditions carefully and apply only if these conditions are acceptable to them: -

1. The above appointments shall be a full time for an initial contract period of one year but contract is extendable by the Council on performance. The selection shall be on merit. Private practice shall be allowed after office hours, however, it shall not be allowed to interfere with PM&DC official obligations.
2. The monthly payment for these services shall be (all inclusive) 15,000PKR+ car but exclusive of TA/DA which shall be paid by the Council.
3. The job is on all Pakistan basis.
4. Applicants have to be citizen of Pakistan.
5. Application is to be sent along-with two recent photographs, one set of attested photocopy of relevant document of qualification and experience and CNIC in a sealed envelop with a referral letter and brief curriculum vitae. Applications incomplete in any manner shall be rejected. Please clearly mention the name of post on the right top of the envelop and clearly mark "JOB APPLICATION" in red on the left side.
6. Applicants currently in Government /Semi Government / Autonomous Body are to apply through proper channel.
7. No TA/DA shall be admissible for interview.
8. Last date of submission of application is within 15 days of appearing of this notice.
9. Only short listed candidates will be called for interview. The decision of call and appointment made by the competent authority shall be final and non questionable.

PRESIDENT

PAKISTAN MEDICAL & DENTAL COUNCIL

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