

## APPLICATION FOR FACULTY REGISTRATION/ RENEWAL

The Registrar  
Pakistan Medical & Dental Council  
Mauve Area G 10/4  
ISLAMABAD.

1x1 Photograph  
Passport Size  
Attested on Front  
be pasted here

Sir,

I may please be registered as a Faculty under Pakistan Registration of Medical & Dental Practitioners Regulations 2008 – Part XII. My particulars are as under:

Name		
Date of Birth		
Gender	Male :	Female:
PM&DC Reg. No.		
Qualifications registered with PM&DC:		
PM&DC Faculty Registration Number (If already held)		
Title/ Designation (Applied for)		
Department/ Specialty:		
Medical/ Dental Institution (where currently employed):		
Mailing Address:		
Phone/Fax No.		
Email:		

I am attaching following documents in support of my application:

Yes / No

- |  |                          |                          |
|--|--------------------------|--------------------------|
| 1. Passport size colored photographs (Two)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Copy of CNIC  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Copy of permanent PM&DC Registration Certificate  | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Copy of Employment/appointment letter/order/notification  | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Copy of NOC from the previous employer (if applicable)  | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Copy of PM&DC experience certificate(showing eligibility for the Title applied)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Original PM&DC faculty registration Certificate (If already issued)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Joining /charge report along with appointment letter of present institute.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Undertaking in original judicial stamp paper of Rs.100/=duly attested by Notre Public   | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Fee of amount Rs.2000/- will be charged till further decision.   | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Courier feeRs.150/- will be charged for each application (if not received by hand).  | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Late fee of amount Rs. 1000/- will be charged ( if expiry status is more than 3 months.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Urgent fee for faculty registration will be charged Rs.1000/- (faculty registration With urgent fee will be issued within three working days). | <input type="checkbox"/> | <input type="checkbox"/> |

## UNDERTAKING

I fully understand that I am being registered as Faculty, under the Part XII of the Pakistan Registration of Medical & Dental Practitioners Regulation 2008, which I have read and fully understood and shall comply fully with these regulations. I also undertake that whatever information and documents are attached with this application are true. I have fully understood that any violation of these rules shall make me liable for action and may have penal consequences and inform PM&DC if in any case my faculty status is changed.

Yours Truly,

Name and Signature of the Applicant

## ENDORSEMENT:

I fully endorse the contents of this application:

Signature and Seal of Principal / Dean/Head of Institution: \_\_\_\_\_

## INSTRUCTIONS FOR APPLICANT:

1. Please ensure that your application is complete in all respects and all relevant documents as stated above have been attached.
2. Please ensure that all documents have been attested by the Principal/ Dean/ Head of Institution clearly showing his name and designation with official stamp.
3. Applications of only full-time Faculty will be entertained for registration/ renewal. Please note that Faculty employed on part-time/ adjunct/ honorary basis etc. shall not be accepted for registration.
4. Maximum age to get a faculty registration certificate is 70 year.
5. Migration from one institution to another is not allowed in one academic session (October to December).
6. Faculty registration will be issued for five years (year 1 to year 5<sup>th</sup> by 31<sup>st</sup> December).
7. Any false information given herein shall make the applicant liable for action and may have panel consequences.
8. **Incomplete applications shall not be accepted and will be returned in original without processing.**

(For Office Use Only)

Faculty No. \_\_\_\_\_ Date of Registration \_\_\_\_\_

Assistant

Superintendent

Assistant/ Deputy Registrar

Official Stamp